

Meeting	Vestry
Doc	Minutes
Date	Monday, May 20th, 2024, 7:07 pm
Place	Online via Zoom
Attendees	<p>Attendees: David Marasco, Jon Grodem, Marisa Thompson+, AnnaMarie Hoos+, Michelle Maia, Laura Bierwagon, Angela Rae, Claudia Nadalin, LeighAnn Weiland, Kim Hartman,</p> <p>Missing: Chris Willard, Dwight Hill, Ginny Grant (Lora O'Haver, Aly Towry)</p>
Spiritual Offering	Angela Rae
Minutes By	David Marasco
	<p>Meeting Minutes - April Moved - Jon Seconded - David Minutes were approved.</p> <p>We are still behind in our minutes, we will investigate to see which ones still need to be approved.</p>
	<p>Finance Report (Marisa) The operating budget document is "getting close." Note that the pre-paid transfers have already been spent, so they will not be helpful to us. In general we are running a little ahead (took transfers full and early).</p> <p>We are looking to increase rental income.</p> <p>On the expenses side, nothing stands out. Rector's salary is high because we had an extra month of Bob.</p>

		<p>Office expenses are being closely monitored. The new copier is in, and we think the new contract will continue to benefit us.</p> <p>Note that we need to pay fees for online donations.</p> <p>We budgeted a deficit, that's why we need to draw down from our investments.</p> <p>Motion - Approve the financial report with the following caveats: We have an error in the amount that was withdrawn from line item Line item 4230 -should be \$6000. Line item 4500 is not part of our actualized income. Line item 4005 came in 2023 and were spent in 2023 and were outside the budget.</p> <p>Moved by Mallory, Seconded by Laura. Approved by the Vestry.</p> <p>What is the messaging to the congregation on our financial position? We need to have repeated messaging on this, and that church finances are a year-round conversation. We need to make sure that numbers are accurate, and then bring them to the people. We should make the document clearer, and less confusing.</p> <p>What is the forum for this discussion? A letter was proposed so people can see documents. There should be preparatory discussions. The pledge drive will be in the October timeframe. There were discussions on the coordination of releasing this information and the pledge drive. A "six month report" was suggested.</p> <p>There are three big things over the next six months. The pledge drive, information to membership, mid-year campaign. We could possibly wrap the second two together.</p> <p>The audit has not been a front-burner issue. It's possible that we'll get more information from the Diocese shortly. Currently we are bereft of resources to help make the audit happen. Is it worth waiting for an outside audit (to build trust with membership) before making bigger asks of money? Consensus is that we do not wait for an audit.</p>
		<p>Rector's Report (submitted by Marisa)</p>
		<p>Associate Rectors Report (submitted by AnnaMarie)</p>
		<p>Committee reports: According to best practices, committees should be meeting regularly, and should be submitting reports to the Vestry. It was proposed that we replace the June Vestry meeting with mini-meeting for the committees. It was raised that we should keep the June meeting, but perhaps move this action to the July meeting.</p>

		<p>Reports Buildings and Grounds Maintenance List Music Outreach Welcome & Evangelism</p>
		<p>1. Old Business Folks are working on a location for the 2025 Women’s Retreat</p>
		<p>2. New Business Talk of a Mid-Year Pledge Drive to encourage three things: People increasing their pledge New people pledging Non-pledgers committing</p> <p>It was suggested that we tie the ask to tangible numbers: \$1000 is a PGE bill. This is what a month’s worth of bulletins cost. It was suggested that we avoid programmatic or staff numbers, but highlight operational aspects.</p> <p>We should start raising awareness of the fact that the Parish costs money. And we do this as a community.</p> <p>There was discussion of “educating” the membership in terms of how church finances work, for example, many don’t know that we kick money up to the Diocese.</p> <p>There was discussion of the Vestry members providing increased pledges to form a matching fund. Instead it was decided to message that 100% of the vestry have donated a mid-year gift (this language makes things less confusing for the pledge drive in October).</p> <p>The small group (Mallory, Marissa, Jon, LeighAnn) will meet up for further discussion.</p> <p>What do we do with our “spare” rooms (Old Nursery, “Room of Requirement”)? Who drives that conversation? What does the model for the decision-making process look like? The staff will explore and bring proposals to Vestry.</p> <p>We don’t have a plan for the All Parish Retreat. Mallory is willing to train somebody new, but we need to figure out who to invite into leadership (or a team of two or three). Components - Registration. Money Collection. Room assignment. Cost structuring. Day-of programming. Other notes: How about “Parish Weekend” as labeling? We should also note that we are on the hook for the deposit.</p> <p>The issue of approval of repairs/maintenance of the Rectory was raised, which led to the following action item:</p>

		<p><i>The Rector shall have authority to move forward with repairs/maintenance to the Rectory below \$500, with reports to the Vestry upon completion. For repairs/maintenance over \$500 the Rector shall ask the Vestry to agendize the action or approve via email.</i></p> <p><i>Moved by Mallory, Seconded by David. Approved by Vestry</i></p> <p>Celebrations for the installation of Marisa are moving forward.</p>
		<p>Adjourn & Closing Prayer was performed by AnnaMarie. Meeting was adjourned at 9:09</p>